



# Professional Training on "Bankruptcy Administrator"

**Load:** 30 hours of lecture/exercises/practice(internship)

<p><b>HISTORICAL DEVELOPMENT OF BANKRUPTCY</b> :</p> <ul style="list-style-type: none"> <li>● The origin of bankruptcy law and its evolution.</li> <li>● Currents and trends of development.</li> <li>● Development of bankruptcy in Albanian legislation.</li> <li>● Innovations of the new bankruptcy law;</li> </ul>	<p>2 hours of lecture</p>
<p><b>INITIATION OF BANKRUPTCY PROCEDURE</b></p> <ul style="list-style-type: none"> <li>● Beginning of the bankruptcy procedure.</li> <li>● Participating parties.</li> <li>● Bankruptcy measure;</li> <li>● Opening of the bankruptcy procedure.</li> <li>● A creditor's request for the opening of bankruptcy proceedings.</li> <li>● The debtor's request for the opening of the bankruptcy procedure.</li> <li>● Temporary security measures.</li> <li>● The role of the Bankruptcy Court during the examination of the request for the extension of the bankruptcy procedure.</li> </ul>	<p>6 hours of lecture/1 hour of exercises/group work/discussions</p>
<p><b>TEMPORARY ADMINISTRATOR</b></p> <ul style="list-style-type: none"> <li>● Temporary administrator.</li> <li>● Appointment of temporary administrator.</li> </ul>	<p>4 hours of lecture/2 hours of exercises/group work/discussions</p>

<ul style="list-style-type: none"> <li>• The right to dispose of and administer property.</li> <li>• Consequences of limiting the disposition of property.</li> <li>• Remuneration of the temporary administrator;</li> </ul>	
<p><b>BANKRUPTCY ADMINISTRATOR</b></p> <ul style="list-style-type: none"> <li>• Bankruptcy administrator.</li> <li>• Appointment and dismissal of the administrator.</li> <li>• Administrator qualities. Obligation of the administrator to submit accounts.</li> <li>• Functions of an administrator.</li> <li>• Relations between the administrator and the creditors' committee.</li> <li>• Distribution of the bankruptcy measure by the administrator;</li> </ul>	<p>6 hours of lecture/2 hours of exercises/group work/discussions</p>
<p><b>DEBTOR</b></p> <ul style="list-style-type: none"> <li>• Legal incapacities of a debtor who is subject to a bankruptcy procedure.</li> <li>• Obligations of the debtor to provide information.</li> <li>• Administration by the debtor himself.</li> </ul> <p>Release of the debtor from the obligation;</p>	<p>6 hours of lecture/2 hours of exercises/group work/discussions</p>
<p><b>INSURED CREDITORS</b></p> <ul style="list-style-type: none"> <li>• Insured creditors – definition.</li> <li>• Effects of bankruptcy proceedings on the rights of secured creditors.</li> <li>• Other persons with the right of separation;</li> </ul>	<p>6 hours of lecture/2 hours of exercises/group work</p>
<p><b>CREDITORS OF THE BANKRUPTCY AND COLLECTION OF CREDITORS</b></p> <ul style="list-style-type: none"> <li>• Creditors of the bankruptcy measure. Bankruptcy creditors.</li> <li>• Lower priority bankruptcy creditors.</li> <li>• Creditors entitled to compensation.</li> <li>• Filing and verification of claims of bankruptcy creditors.</li> </ul>	<p>6 hours of lecture/2 hours of exercises/group work</p>

<ul style="list-style-type: none"> <li>● Creditor collection function.</li> <li>● Committee of creditors</li> <li>● Claims of creditors after closing;</li> </ul>	
<p><b>DECISION OF THE COURT</b></p> <ul style="list-style-type: none"> <li>● Appeal against the decision of the Bankruptcy Court.</li> <li>● Content and publication of an order for the opening of the procedure.</li> <li>● The effect of the decision to open the procedure.</li> <li>● Assets involved in bankruptcy proceedings.</li> <li>● Duties and powers of the administrator.</li> <li>● Completion of the bankruptcy procedure;</li> </ul>	<p>2 hours of lecture/2 hours of exercises/group work</p>
<p><b>REORGANISATION PROCEDURE</b></p> <ul style="list-style-type: none"> <li>● Opening of the reorganisation procedure.</li> <li>● Proposal of the plan by the debtor.</li> <li>● Proposal of the plan by the administrator (on behalf of the creditor);</li> <li>● Valuation of the plan.</li> <li>● Approval of the plan by the Bankruptcy Court.</li> <li>● Supervision of the implementation of the plan</li> </ul>	<p>5 hours of lecture/2 hours of exercises/group work</p>
<p><b>INTERNSHIP</b></p>	<p>2 hours</p>